



1902 JACKSON STREET • P.O. BOX 8432
ALEXANDRIA, LOUISIANA 71301
TELEPHONE (318) 541-8999 • TOLL FREE (855) 213-6400 • FAX (855) 777-0039
www.theuslawoffices.com

CONFIDENTIAL AND PROTECTED

ALL INFORMATION CONTAINED IN THIS DOCUMENT

IS SUBJECT TO ATTORNEY-CLIENT PRIVILEGE.

FUNDING PACKET

IT IS YOUR RESPONSIBILITY TO PROVIDE THE INFORMATION NEEDED.

Please provide the information requested as thoroughly as possible. It is imperative that you provide accurate and complete information. In drafting your documents and/or preparing for asset transfers, the attorney will use the information you supply us with on this form. Remember, your wishes will be based on the information you provide us in writing on this form.

- Answer each section as completely as possible.
- Print legibly.
- Check all appropriate boxes, including N/A, Yes, and/or No boxes.
- Feel free to contact our office or consult with your financial advisor for assistance.

INSTRUCTIONS

- General:** These instructions are designed to help you list all the property that you own, how it is titled, its present value.
- You & Your Beneficiaries:** Provide us with information about you, your children and anyone else included in your estate plan. If you have children from a previous marriage, it is important that we have the full names of the parents of your child. If there are special circumstance concerning your assets or beneficiaries, these should be noted on this form.
- Assets:** Immediately after the heading for each group of assets is a brief explanation of what property you should list under that heading.
- Owner:** How you own your property is extremely important for purposes of properly designing and implementing your integrated estate plan. For each property category, there is a column titled "Owner." When filling in this

section, please specify if the property is yours (S), your spouse's (H or W), community property with your spouse (CP), joint property with someone other than your spouse (JO), or unknown (?).

Additionally, below the ownership designation column, please list **exactly how the names appear on the account or policy** that you own.

GENERAL INFORMATION

Client Full Name: _____ **SSN:** _____
(First) (Middle) (Maiden) (Suffix)

Address: _____ Parish: _____

Home #: _____ Cell #: _____ Other #: _____

Date of Birth: _____

Is this Marriage your: First Second Other _____

Please provide a copy of your driver's license.

Please list any prior spouse's full names: Reason for end of marriage:
_____ Death Divorce
_____ Death Divorce

Spouse Full Name(if applicable): _____ **SSN:** _____
(First) (Middle) (Maiden) (Suffix)

Address: _____ Parish: _____

Home #: _____ Cell #: _____ Other #: _____

Date of Birth: _____

Is this Marriage your: First Second Other _____

Please provide a copy of your driver's license.

Please list any prior spouse's full names: Reason for end of marriage:
_____ Death Divorce
_____ Death Divorce

CHILDREN/BENEFICIARIES:

Full Name: _____ Male Female
(First) (Middle) (Maiden) (Suffix)
Address: _____ Parish/County: _____
Telephone: _____ SSN: XXX-XX- _____ DOB: _____
Spouse's Name: _____
Special Needs/Considerations/Comments: _____ Deceased Disabled

Full Name: _____ Male Female
(First) (Middle) (Maiden) (Suffix)
Address: _____ Parish/County: _____
Telephone: _____ SSN: XXX-XX- _____ DOB: _____
Spouse's Name: _____
Special Needs/Considerations/Comments: _____ Deceased Disabled

Full Name: _____ Male Female
(First) (Middle) (Maiden) (Suffix)
Address: _____ Parish/County: _____
Telephone: _____ SSN: XXX-XX- _____ DOB: _____
Spouse's Name: _____
Special Needs/Considerations/Comments: _____ Deceased Disabled

Full Name: _____ Male Female
(First) (Middle) (Maiden) (Suffix)
Address: _____ Parish/County: _____
Telephone: _____ SSN: XXX-XX- _____ DOB: _____
Spouse's Name: _____
Special Needs/Considerations/Comments: _____ Deceased Disabled

CASH ACCOUNTS

N/A

Type: Checking Accounts (“CA”); Savings Accounts (“SA”); Certificates of Deposit (“CD”); Money Market Accounts (“MM”); Cash Management Accounts (“CM”); and Safe Deposit Box(es) (“Box”)

If you have no Cash Accounts, please mark this section as non-applicable.

For each Cash Account, please provide the following information:

Bank/Credit Union: _____ Account Type: _____
Account Number: _____ Account Owner: _____
Name(s) as they appear on account: _____
Other Individual(s) named on the account if any: _____ Balance: _____

Bank/Credit Union: _____ Account Type: _____
Account Number: _____ Account Owner: _____
Name(s) as they appear on account: _____
Other Individual(s) named on the account if any: _____ Balance: _____

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Account Number: _____ Account Owner: _____
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Other Individual(s) named on the account if any: _____ Balance: _____

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Other Individual(s) named on the account if any: _____ Balance: _____

Bank/Credit Union: _____ Account Type: _____
Account Number: _____ Account Owner: _____
Name(s) as they appear on account: _____
Other Individual(s) named on the account if any: _____ Balance: _____

Bank/Credit Union: _____ Account Type: _____
Account Number: _____ Account Owner: _____
Name(s) as they appear on account: _____
Other Individual(s) named on the account if any: _____ Balance: _____

BROKER-HELD INVESTMENT ACCOUNT

N/A

(Not IRA/Retirement Accounts)

Type: Investment Accounts (“I”); and Money Fund Accounts (“MF”)

If you have no Broker-Held Investment Accounts, please mark this section as non-applicable.

For each Broker-Held Investment Account, please provide the following Information:

Brokerage Firm: _____ Name of Broker: _____

Account Type: _____ Account #: _____ Account Owner: _____

Name(s) as they appear on account: _____ Balance: _____

Brokerage Firm: _____ Name of Broker: _____

Account Type: _____ Account #: _____ Account Owner: _____

Name(s) as they appear on account: _____ Balance: _____

Brokerage Firm: _____ Name of Broker: _____

Account Type: _____ Account #: _____ Account Owner: _____

Name(s) as they appear on account: _____ Balance: _____

RETIREMENT PLANS

N/A

Type: Profit Sharing (“PS”); H.R. 10; IRA; SEP; 401(k), Roth IRA, 403(b)

If you have no Retirement Plan(s), please mark this section as non-applicable.

For each Retirement Plan, Please Provide the following information:

Company Name: _____ Plan Type: _____

Account #: _____ Plan Owner: _____ Beneficiary: _____

Name(s) as they appear on account: _____ Balance: _____

Company Name: _____ Plan Type: _____

Account #: _____ Plan Owner: _____ Beneficiary: _____

Name(s) as they appear on account: _____ Balance: _____

Company Name: _____ Plan Type: _____

Account #: _____ Plan Owner: _____ Beneficiary: _____

Name(s) as they appear on account: _____ Balance: _____

Company Name: _____ Plan Type: _____
Account #: _____ Plan Owner: _____ Beneficiary: _____
Name(s) as they appear on account: _____ Balance: _____

STOCKS/COMPUTERSHARE

N/A

Type: Stock in publicly-owned corporations that you hold (not stocks in private or family owned businesses)

If you have no Stocks/Computershare, please mark this section as non-applicable.

For each Stock/Computershare, please provide the following information:

Stock/Computershare Name: _____ Owner: _____
Certificate Number: _____ Cusip Number: _____
Name(s) as they appear on account: _____ Fair Market Value: _____

Stock/Computershare Name: _____ Owner: _____
Certificate Number: _____ Cusip Number: _____
Name(s) as they appear on account: _____ Fair Market Value: _____

Stock/Computershare Name: _____ Owner: _____
Certificate Number: _____ Cusip Number: _____
Name(s) as they appear on account: _____ Fair Market Value: _____

BONDS

N/A

Type: U.S. Savings Bonds, Treasury Bonds, corporate bonds, municipal bonds, etc.

If you have no Bonds, please mark this section as non-applicable.

For each Bond, please provide the following information:

Bond Type: _____ Bond Number: _____
Name(s) as they appear on bond: _____ Fair Market Value: _____
Owner: _____ Co-Owner: _____

Bond Type: _____ Bond Number: _____
Name(s) as they appear on bond: _____ Fair Market Value: _____
Owner: _____ Co-Owner: _____

Bond Type: _____ Bond Number: _____
Name(s) as they appear on bond: _____ Fair Market Value: _____
Owner: _____ Co-Owner: _____

**IF YOU OWN U.S. SAVINGS BONDS AND HAVE A DETAILED LIST,
PLEASE ATTACH OR BRING IT WITH YOU TO THE DESIGN MEETING.**

LIFE INSURANCE

N/A

Please list the Policy Type: Term, Whole Life, Split Dollar, Group Term Life, Universal Life
If you have no Life Insurance, please mark this section as non-applicable.

For each Life Insurance policy, please provide the following information:

Company Name: _____ Policy Type: _____
Policy Number: _____ Insured: _____ Cash Value: Y/N?
Owner: _____ Beneficiary: _____
Name(s) as they appear on the policy: _____
Death Benefit: _____ Cash Surrender Value: _____

Company Name: _____ Policy Type: _____
Policy Number: _____ Insured: _____ Cash Value: Y/N?
Owner: _____ Beneficiary: _____
Name(s) as they appear on the policy: _____
Death Benefit: _____ Cash Surrender Value: _____

Company Name: _____ Policy Type: _____
Policy Number: _____ Insured: _____ Cash Value: Y/N?
Owner: _____ Beneficiary: _____
Name(s) as they appear on the policy: _____
Death Benefit: _____ Cash Surrender Value: _____

Company Name: _____ Policy Type: _____
Policy Number: _____ Insured: _____ Cash Value: Y/N?
Owner: _____ Beneficiary: _____
Name(s) as they appear on the policy: _____

Death Benefit: _____ Cash Surrender Value: _____

ANNUITIES

N/A

If you have no Annuities, please mark this section as non-applicable.

For each Annuity, please provide the following information:

Company Name: _____ Is it Qualified or Non-Qualified ?

Policy Number: _____ Policy Owner: _____ Beneficiary: _____

Name(s) as they appear on the policy: _____

Death Benefit: _____ Cash Surrender Value: _____

Company Name: _____ Is it Qualified or Non-Qualified ?

Policy Number: _____ Policy Owner: _____ Beneficiary: _____

Name(s) as they appear on the policy: _____

Death Benefit: _____ Cash Surrender Value: _____

Company Name: _____ Is it Qualified or Non-Qualified ?

Policy Number: _____ Policy Owner: _____ Beneficiary: _____

Name(s) as they appear on the policy: _____

Death Benefit: _____ Cash Surrender Value: _____

REAL ESTATE

N/A

Type: Land; Buildings; Homes. This section does not include any Real Estate you have either a deeded or land contract interest (land or buildings) that you own in partnership with someone else; property interests held in partnership with another should be listed in the "Partnership Interest" section.

If you have no Real Estate, please mark this section as non-applicable.

For each property, please provide the following information as well as the property deed. This can be a cash sale, act of donation, judgment of possession, etc.:

Property Street Address: _____

Property Mailing Address: _____

Parish/County Property is located: _____ Owner(s) if Property: _____

Percent of Property Owned: _____ Fair Market Value: _____

Insurance Agency: _____ Insurance Agent: _____

Primary Residence Second Home Camp Rental Property Business Property Land

Property Street Address: _____
Property Mailing Address: _____
Parish/County Property is located: _____ Owner(s) if Property: _____
Percent of Property Owned: _____ Fair Market Value: _____
Insurance Agency: _____ Insurance Agent: _____

Primary Residence Second Home Camp Rental Property Business Property Land

Property Street Address: _____
Property Mailing Address: _____
Parish/County Property is located: _____ Owner(s) if Property: _____
Percent of Property Owned: _____ Fair Market Value: _____
Insurance Agency: _____ Insurance Agent: _____

Primary Residence Second Home Camp Rental Property Business Property Land

FARM AND RANCH INTERESTS

N/A

Type: Livestock; Machinery; Farm Equipment; Tractors; Leases; etc.

If you have no Farm and Ranch Interest, please mark this section as non-applicable.

For each Farm and Ranch Interest, please provide the following information:

Type: _____ Owner: _____
Fair Market Value: _____ Physical Description: _____
Location of Item(s): _____

Type: _____ Owner: _____
Fair Market Value: _____ Physical Description: _____
Location of Item(s): _____

CORPORATE BUSINESS INTEREST

N/A

Type: Privately-owned stock (non-publicly traded).

If you have no Corporate Business Interest, please mark this section as non-applicable.

For each Corporate Business Interest, please provide the following information:

Name of Company: _____ Owner: _____

Company Address: _____ Telephone: _____

Number of Shares: _____ Percentage of Ownership: _____ Value: _____

Is there a Buy/Sell Agreement? Yes No Is this an "S" Corporation? Yes No

Is this a Medical, Legal, or other Professional Corporation? Yes No

PARTNERSHIP AND/OR LLC INTERESTS

N/A

Type: General and Limited Partnerships. Please show the percentage interest you have as a partner.

If you have no Corporate Business Interest, please mark this section as non-applicable.

For each Partnership and/or LLC Interest, please provide the following information:

Name of Partnership: _____ Owners: _____

Partnership Address: _____ Telephone: _____

Entity Type: General Partnership Limited Partnership Limited Liability Company

If the entity is a Partnership, is this a Professional Partnership? Yes No

Who holds Partnership Papers? _____ Value: _____

SOLE PROPRIETORSHIPS

N/A

Type: All assets used by you in a sole proprietorship type of business ownership.

If you have no Real Estate, please mark this section as non-applicable.

For each Sole Proprietorship, please provide the following information:

Name of Business: _____ Owner: _____

Business Address: _____ Telephone: _____

Business Description: _____ Value: _____

Is this a Professional Business? Yes No Does the business own property? Yes No

VEHICLES

N/A

Type: Automobiles; Travel Trailers; Motorhomes; Utility Trailers; Watercraft; etc.

If you have no Vehicles, mark this section as non-applicable.

For each Vehicle, please provide the following information:

Make: _____ Model: _____ Year: _____

Owner: _____

Fair Market Value: _____ VIN/Serial Number: _____

Make: _____ Model: _____ Year: _____

Owner: _____

Fair Market Value: _____ VIN/Serial Number: _____

Make: _____ Model: _____ Year: _____

Owner: _____

Fair Market Value: _____ VIN/Serial Number: _____

MORTGAGES, NOTES, AND OTHER RECEIVABLES

N/A

Type: Mortgages or Promissory Notes payable to you; monies owed to you.

If you have no Mortgages, Notes, or Other Receivables due to you, please mark this section as non-applicable.

For all Mortgages, Notes, and Other Receivables due to you, please provide the following information:

Name of Debtor: _____ Is this a Business Debt or a Personal Debt?

Debtor Address: _____ Debtor Telephone: _____

To whom is the debt owed: _____

Date Debt Incurred: _____ Date Payable or Payment Schedule: _____

Original Amount: \$ _____ Current Amount: \$ _____ Promissory Note: Yes No

ANTICIPATED INHERITANCE, GIFT, OR LAWSUIT JUDGMENT

N/A

Type: Gift or inheritance you expect to receive in the future; monies you anticipate receiving through a judgment or settlement of a lawsuit.

If you have no Anticipated Inheritance, Gift, or Lawsuit Judgment, please mark this section as non-applicable.

For all Anticipated Inheritance, Gifts, or Lawsuit Judgment, please provide the following information:

Type: _____ From whom? _____

Detailed Description: _____

Anticipated Value: \$ _____ Is this a Fair Market Value or an Appraisal Quote?

Attorney (and Firm): _____ Attorney Telephone: _____

Attorney Address: _____

Please sign below and return the completed form to our office with as much documentation as you have.

I understand that it is my responsibility to disclose correct and complete information about all of my assets to be integrated with my Living Trust and that omission of any assets could defeat a substantial purpose of my Living Trust. I hereby attest that the information I have supplied is complete and accurate to the best of my knowledge. I realize that any changes that might affect proper integration of my assets with my Living Trust must be reported as soon possible.

SIGN: _____ DATE: _____
Spouse

SIGN: _____ DATE: _____
Spouse

Please ensure that you have not left any questions blank.

**Return the completed Funding Worksheet to
Theus Law Offices for our review.**

Thank you.